

# CONFIDENTIALITY AGREEMENT

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It is understood and agreed to that the below identified disclosure of confidential information may provide certain information that is and must be kept confidential. To ensure the protection of Willits Seniors Inc. clients, volunteers and employees, and to preserve any confidentiality necessary under the law it is agreed that

1. The confidential information to be disclosed can be described as and includes:
  - a. Any and all personal, financial, and health information maintained, discussed, or overheard while in the facility or employment of Willits Seniors Inc or any transport vehicle belonging to or being used by Willits Seniors Inc. employees or volunteers. This agreement also applies to finances and financial projections, customers, clients, marketing, and current or future business plans and models of Willits Seniors Inc, regardless of whether such information is designated as “Confidential Information” at the time of its disclosure
2. The Recipient agrees not to disclose the confidential information obtained from the discloser to anyone other than is necessary to conduct the business of Willits Seniors Inc. unless required to do so by law.
3. This Agreement states the entire agreement between the parties concerning the disclosure of Confidential Information. Any addition or modification to this Agreement must be made in writing and signed by the parties.
4. If any of the provisions of this Agreement are found to be unenforceable, the remainder shall be enforced as fully as possible and the unenforceable provision(s) shall be deemed modified to the limited extent required to permit enforcement of the Agreement as a whole.

WHEREFORE, the parties acknowledge that they have read and understand this Agreement and voluntarily accept the duties and obligations set forth herein.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_